

VEHICLE REGISTRATION FORM

SUMMER 2025

Who should complete this form?

- Summer Students, vendors, and open recreation members who have not purchased a parking permit during 2024/25 academic year.
- New students to SUNY Brockport who have not purchased a permit during the 2024/25 academic year.

Personal Information

Name: _____ Street: _____

City: _____ State: _____ Zip: _____

Phone: _____ Student ID #: _____

✓ Check One	Semester Fee
☐ Summer or Contractor	\$ 44.00
☐ Open Rec/Friend of SUNY	\$ 32.50
☐ Vendor	\$ 32.50

Vehicle #1 Information

Vehicle Registered To: _____

State of Registration: _____

Make: _____

Model: _____

Year: _____

License Plate: _____

Complete each item on this form. Please **DO NOT** email finished form.

Fax completed form to (585) 395-2405, *or*

Print completed form and return with payment to:

Raye H. Conrad Welcome Center
350 New Campus Drive
Brockport, NY 14420



Parking and
Transportation Services
SUNY BROCKPORT

FOR OFFICE USE ONLY

Rules and Regulations

I understand I may park only where authorized under the Parking Rules and Regulations of SUNY Brockport.

In addition, I agree to the following:

1. Persons operating motor vehicles on SUNY Brockport campus are responsible for knowing and understanding the rules, regulations and policies for parking on campus. Ignorance of the contents of these rules is neither excuse nor extenuation for violations.
2. A parking permit carries no guarantee or liability of the University to provide the holder at any given time with a parking space, and the University cannot accept any responsibility for damage to or theft of any motor vehicle or its contents while parked on campus.
3. All vehicles considered to be illegally operated and/or parked, will be subject to an imposition of a charge and/or being towed away or immobilized at the driver's expense.
4. A parking permit is non-transferable unless properly registered with Parking and Transportation Services. Note: faculty and staff may register two vehicles for an additional fee; both registrations must be provided, and you must be the only faculty, staff or student member in the family affiliated with the University. Students may register two vehicles if the vehicle is not affiliated with an employee or another student. Parking privileges may be suspended if permit is shared.
5. The hangtag must be properly displayed from the rear view mirror of vehicle while parked on campus. If a temporary pass is needed, obtain one at the Raye H. Conrad Welcome Center. This courtesy will be extended free of charge twice within the semester.
6. Violations are issued against the parking permit holder. Payroll deduction may be used as a means of collecting past due fines for faculty/staff and a collection agency will be used if deemed appropriate.
7. Refunds are available, however there is a deadline to do so and the proper request form must be submitted without delay. The registration fee is non-refundable. A replacement fee may be assessed for lost or misplaced permits.

Additional information is available online at www.brockport.edu/support/parking

All information provided on this document must be correct.

I have read and understood all Parking and Transportation Services rules and regulations.

Form will **not** be accepted without signature.

Method of Payment — Option 1

Student Bill:

I authorize the parking fee to be added to my student bill and/or payment of any parking charges to be deducted from any financial funds that are available to me. If financial aid is not available, I understand a monthly bill will be sent from the Office of Student Accounts.

Signature: _____

Method of Payment — Option 2

Check/Money Order: (Do not mail cash)

Payable to "SUNY Brockport". Amount enclosed: \$ _____

Method of Payment — Option 3

Credit Card:

Visa

MasterCard

Discover

Card Number:

Cardholder's Name:

Cardholder's Signature:

Expiration Date:

Daytime Phone Number:

Print information, sign and return completed form and payment to:

PARKING AND TRANSPORTATION SERVICES

Raye H. Conrad Welcome Center

350 New Campus Drive

Brockport, NY 14420